



## QUALITY MANAGEMENT SYSTEM POLICY

It is the policy of “**MSCM Limited**” for its operational scope of:

**“Design, Development & Manufacture of Products for the OFFSHORE OIL and GAS INDUSTRY & Provision of Sub-Contract Machining Services”**

To identify and act to prevent Quality issues from the company’s operations, while simultaneously maintaining sensitivity to the full range of customer expectations.

Quality is defined operationally as "Conformance to Operational Processes, Procedures, Legal, Regulatory and Customer Requirements".

The Quality Policy shall be communicated to all staff during Introduction Training and at other Departmental training sessions as appropriate.

### **Objectives:**

The Directors and Senior Management of “**MSCM Limited**” will provide a work environment that encourages all staff involvement and their active participation in the process of continual Quality Improvement. The desirability and competitive necessity of becoming a competitive producer inspires this policy. The organisation has specific objectives for:

- The responsibility for establishing a practice and culture of continuous improvement in all areas.
- Maintaining a process of developing and communicating requirements for improvement by setting Operational Objectives and reviewing progress via regular management review processes.
- Ensuring that all processes conform to internal and external requirements, customer contracts and appropriate standards.
- Ensure that Quality objectives for all of “**MSCM Limited**” activities are consistent with Product Quality, Occupational Health and Safety and Environmental requirements.
- Continually review new methods, tools and concepts for the business.
- Promote awareness of Quality to every employee through training and education.

**Every MSCM Employee, regardless of position or job assignment, is responsible for:**

- Understanding and applying the requirements for specific Quality processes within their Department.
- Meeting these requirements, or by reporting causing work processes, methods and systems to be changed so that the requirements can be met.
- Reporting non-conformances immediately to ensure permanent corrective action can be taken.

**Approved by:**

Neil Robinson, Managing Director

**Date:** 3-10-17